

Risk assessment

Coronavirus - COVID-19: Building reopening and phased return-to-work

Dates assessment valid from: 15.06.20

Hazard:	Spread of Coronavirus (COVID-19) within the Crick
Scope of this assessment:	<ul style="list-style-type: none"> • All staff • Service Partner Staff • Contractors • Others accessing the building
Measures being taken to manage the risk of cross-infection	<p>1) Everyone:</p> <ul style="list-style-type: none"> • Maintaining social distancing (2M) when in the building by: <ul style="list-style-type: none"> - Restricting numbers accessing the building. - Limiting staff numbers in rooms and ‘bays.’ - Controlling movement around the building through the use of ‘one-way’ systems (for example). • Where social distancing cannot be maintained, other control measures will be put in place including: <ul style="list-style-type: none"> - Segregation of work stations through the provision of cleanable, impervious shielding or screens. - Provision of necessary personal protective equipment (PPE) such as face masks and gloves. • Maintenance of good hand hygiene through provision of sanitisers at entrances and around the building and promoting regular washing of hands for 40 seconds or more.

2) For all staff (including Service Partner Staff):

- Promoting the continuation of working from home wherever possible.
- Discouraging the use of public transport as a means to travel to the Crick.
- Providing reusable, washable face coverings to those staff who can only travel to the building on public transport.
- Screening all staff accessing the building through a weekly self-swabbing testing regime.
- Excluding, for a minimum of 10 days, any member of staff that tests as positive for COVID-19.
- Excluding any staff member for 14 days if any member of their household either shows COVID-19 symptoms, or tests as positive for COVID-19.
- Requiring all staff and visitors to use the front entrance only.
- On first accessing the building, asking staff to confirm that they are symptom free (followed by self-swab testing).
- Actively support staff, particularly those working from home, to promote mental health and wellbeing, and physical health (focussing on the use of DSE and home workstations).

3) Contractors and Visitors (not Service Partner Staff):

- Requiring all contractors (and any urgent visitors) to sign a declaration of being free of COVID-19 symptoms on entry to the building.
- Where necessary, to provide and require the wearing of suitable, disposable PPE.

4) Cleaning:

- Regular cleaning of the building and, in particular, frequent cleaning of surfaces and equipment having a higher rate of contacts (e.g. door handles, stair bannisters, etc.)
- Frequent cleaning of toilets and showers.
- Requirement for staff to clean down workstation surfaces after use each day.

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| | <ul style="list-style-type: none">• Emergency cleaning and disinfection of any area used or occupied by a person who subsequently develops COVID-19 related symptoms, or tests positive. |
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